



Safeguarding Policy

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PTO Operator

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Review frequency : Annually



Safeguarding Policy

I. Introduction

This Safeguarding Policy outlines Skydive Jersey's commitment to creating and maintaining a safe environment for all individuals, particularly children, young people, and vulnerable adults. It aims to protect these groups from abuse, harm, or neglect and promote their well-being.

II. Scope

This policy applies to all employees, volunteers, contractors, and partners associated with Skydive Jersey. It encompasses various settings including offices, field operations, events, and online interactions.

III. Definitions

Term	Definition
Child	Anyone under the age of 18
Vulnerable Adult	Anyone over 18 who is unable to care for themselves or protect themselves from harm or exploitation
Abuse	A violation of an individual's human rights by any other person(s)

IV. Roles and Responsibilities

- **Designated Safeguarding Lead (DSL):** Responsible for the implementation and oversight of the safeguarding policy.
- **Employees and Volunteers:** Responsible for ensuring compliance with the safeguarding policy and reporting any concerns.

- **Trustees and Directors:** Accountable for the overall governance and strategic direction related to safeguarding.

V. Recognising Abuse

Forms of abuse can include, but are not limited to:

- Physical Abuse
- Emotional Abuse
- Sexual Abuse
- Neglect
- Financial Abuse

VI. Reporting Procedures

All concerns about possible abuse must be reported to the Designated Safeguarding Lead immediately. The following steps should be taken:

1. Listen to the individual and ensure their immediate safety.
2. Record the concern in writing, noting the date, time, and details of the disclosure or incident.
3. Report the concern to the Designated Safeguarding Lead within 24 hours.

VII. Confidentiality

Information regarding safeguarding concerns will be shared on a need-to-know basis only and in accordance with relevant legislation. Confidentiality will be maintained wherever possible, but the priority is the safety and well-being of the individual at risk.

VIII. Training and Awareness

All employees, volunteers, and associates must undergo safeguarding training at regular intervals. The training will cover:

- Recognising signs of abuse
- Reporting procedures
- Legal obligations
- Best practices in safeguarding

IX. Monitoring and Review

This policy will be reviewed annually, or more frequently as required, to ensure it remains relevant and effective. Feedback will be sought from stakeholders and amendments will be made as necessary.

X. Contact Information

If you have any concerns or require further information regarding safeguarding, please contact the Designated Safeguarding Lead:

Designated Safeguarding Lead: **Brian Heath**

Email: **anasacuta1864@gmail.com**

You can also report Child or Adult concerns locally on Jersey's safeguarding partnership board's website : <https://safeguarding.je/report-a-concern/>

Dated: **30th January 2025**